G. R. S. 581

Previous references.

File No. 4 of 01

Serial Nos. 1-4

1901-02

(Sanitary)

Later references.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1-4

Major Part B for March 1902

SUBJECT.

Security from the Head-clerk of the Sanitary Board Kolar Gold Fields -

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Sl 1 From the President, Sanitary Board. Kolar G. F.
No 159 D/20-11-1901
Requests sanction of Government to take security to the extent of Rs 5000/- from the head clerk of the Sanitary Board as cash transactions of the Board are being enhanced thereby -

Sl 2. I The President Sany Bd Kolar G. F.
no 11419/L.H 1901 D/9/1/02 Requests to cite the authority under which the Sanitary Board has resolved to

GPB—10,000—28-3-15

Security from the ~~Head~~ Clerk & to furnish certain other information

Sl 3 From, The President, Sanitary Board, Kolar G.T No. 1394 D 29-1-02.

Furnishes certain information required in the above cf Sl. 2

Sl 4 To, the President Sanit. Bd Kolar G.T and the Comptroller No. 14923 D 11-3-02
L.737/01

Directs, that a security of Rs 500/- may be taken from the Head-Clerk of the Sanit Board Office for ensuring the safe custody of the amount entrusted to him

Indented
H Sanjeevaiah

Sanitary

4197

Memo

Under para 10 of the Chapter IX of the P.W. Code Pay clerks, whether appointed permanently or temporarily must furnish security the amount being regulated according to circumstances and to local custom in each case under the sanction of the Chief Engineer

2. The Kolar Gold Fields Sanitary Board proposes to take a security of Rs. 500 from the Head Clerk of the Board on the ground that each transaction of the Board are being entrusted to him in addition to his clerical work.

3 The extent of

+ Letter etc 15/9/09 - 1-02 (Sl 2)

2

Cash transactions entrusted to the Head Clerk is not stated. If under the standing orders all sums received on account of the Board are credited to the Treasury and payments of ~~Rs~~ Rs 10 and upwards are made by means of cheques, it is not clear how large sums are allowed to remain with the Head Clerk to justify the Board to demand a large security of Rs 500.

The Sanitary Inspector, it is submitted has been allowed an Imprest of Rs 10 in Proc. No 1631 6-6 of 8-6-01. What Imprest is actually held by the Vice President, this office has no information

Any information may be called for

Dy 3/12/01

Call for the above information and ask the President to cite the authority under which the Sanitary Board have resolved to demand security from the H.C. Clerk. HB 23/12/1901.

H. V. K. Dy 23/12/01

Drafted HCK Dy 3.1.02

Kolar (continued)

as above directed

In reply to this Office enquiry, as to the occasion for demanding security from the Head Clerk, the President of the Kolar Gold Fields Sanitary Board now sends a Schedule of monthly Cash transactions entrusted to the Head Clerk which averages to my knowledge 537 Rs per month and says that this sum is received by the Head Clerk under orders of the Vice President from parties on account of license & slaughtering fees & sent to the Treasury every month. Meanwhile the Collections are put into a Cash box & secured in the iron safe of the Special Magistrate's Court — one key remaining with the Head Clerk and another with the Special Magistrate. Under such circumstances the Board deem it necessary to take security from the Head Clerk. The President adds that the Vice-President does not hold any imprest in addition to the one of 10 Rs sanctioned by Government for the Sanitary Inspector

* Letter No 1394 dy 29-1-02

The

The office begs to submit that it is not clear why collections are allowed to remain with the Head Clerk for a month. Under standing orders, municipal collections are remitted to Treasury once a week. There is no such rule however as regards remittance of D. District Fund revenues.

May the President be asked to state why the collections may not be remitted to Treasury once as per orders above referred to a week at least, and the amount of security, if any required, reduced to Rs 100 or 125 Rs.

Submitted for orders.

Asstt. 15/2/1902

D.J. 16/2/02

Please see clause 1 Para 7 of Pro cto 6227-39 of 24.8.91 / 2429 (Sl 23 m L.F. 234-92).

I do not see why Secu-
rity may not be taken
of the President can do
so ~~He may be asked~~
~~to report why the~~ As
the Treasury is not
in the same place, I
think the practice of
sending it once a
month need not be
interfered with.
Submitted to Hon
the 3rd Councillor. 21/2

21/2/02
Hr 93.

I am enquiring
the safety of the
amounts entrusted
to Messrs Cooks by
Americans which is
proposed by the
President may
be taken. It will
certainly be necessary
to remind
Messrs Cooks

A.S.M.
Draft 4/3 3/3

No. 159 Encl £850 / Champion Reef

20 November 1901

From

Sanct. 4197
81

F. E. C. Carr Esquire
President
Sanitary Boards
Kolar Gold Fields

To

H. V. Nanjundiah Esqr M.A. & M.L.
Secretary to the Govt of
Mysore.
Revenue & General Dept.
Bangalore.

I have the honor to submit herewith Copy of Resolution No. XX passed in a monthly meeting of the members of the Sanitary Boards held on 11th Octr 1901 and to request that you will be so good as to obtain sanction of the Government to take security to

2

the extent of Rs 500/ from the Heads
Clerk of the Sanitary Boards as cash
transactions of the Boards are being
entrusted to him, in addition to his
Clerical business.

I have the honor to be
Sir
Your Most obedient Servant.

President.
Sanitary Board
Kolar Gold Fields.

P.H.

1/a 3

Proceedings of the monthly meeting of the members of the Sanitary Board Kolar Gold Fields held on 11th October 1901

* * * * * * * * * *

Resolution XX. Resolved, that the Sanitary Board Head Clerk must give Rs 500/ security.

(Signed) R. B. Plumer
Vice President
Sanitary Board
K. G. F.

"Copy"

~~Vice~~ President
San: Board
K G F.

Extract from P. W. Code 4

SECURITY

Rules regarding Security Deposits

10. Cashiers, Pay Masters, Pay clerks, Sub-Store-Keepers and Store-Keepers, whether appointed permanently or temporarily, must furnish security under the general rules contained in the following paragraphs, the amount being regulated according to circumstances and to local customs in each case under the sanction of the Chief Engineer. Lower Subordinates entrusted with the custody of cash or stores may be required to furnish security at the option of the Local Government, which shall determine whether the amount shall be paid in a lump sum or by deductions from salary.

Note— This does not apply to Store-Keepers in the Superior Revenue establishment of State Railways, who are exempted from furnishing security.

11. Without the special sanction of the Local Government security must be taken in a deposit of cash or of Government Promissory notes. Government Promissory Notes deposited as security must be dealt with as laid down in para 207 Chapter II Vol. II. Executive Engineers and other officers with whom they are deposited will forward the notes to the Examiners with whom they

are no account, after, in case they are to lie in deposit over one year, endorsing them:

In the Madras presidency – Pay to the Accountant General Madras

In the Bombay presidency – Pay to the Accountant General, Bombay.

Elsewhere – Pay to the Comptroller General.

If they are to lie on deposit for less than one year they will not be endorsed as above but will remain as endorsed by the depositor in favour of the Executive Engineer or other departmental ex-officio holder.

12. Officers with whom Government promissory notes are deposited as security should exercise the greatest care in satisfying themselves, before accepting the notes as security, that they have been formally endorsed to the intending depositor by the previous possessor and that, so far as can be ascertained, the sole right to their possession is vested in the person depositing them.

13. When cash or notes are deposited as security or when security is paid by instalments, a personal security bond should be drawn up in one of the following forms.

Public Works Department Form B (for permanent employés)

D (for temporary employés), To be used when

E (when security is paid by the risk involved

instalments). exceeds Rs. 500

When the risk involved does not exceed Rs. 500, and when personal securities are dispensed with Forms B-1, D-1 or E-1 should be used (see also paras 24 and 29, Chapter VIII).

14. The security bond or agreement of deposit must be executed and made over to the Executive Engineer to be deposited with the Examiner before appointment to the department or before entrusting the person employed with the custody of stores or cash. The bond should be retained permanently, or until it is certain that there is no necessity for keeping it longer.

15. If cash be deposited as security the Executive Engineer or other officer concerned, should, with the consent of the person pledging the security, open an account in the Postal Savings Banks in his own name on behalf of the depositor e.g. Executive Engineer, A.- for on account of security for A. B." The Pass Book will be issued to the officer making the remittance and not to the actual depositor

Jany 41907 1902 (2) 8-1

8C 2100

The President Sanitary Bd,
Kolar Gold Fields

Dated R.L. 1073

No 11419 29/11/1902
L.F.37-1901

From the same
13949 29/11/02 L1238

His letter No 1590 the
20 ~~to~~ Nov 1902 ~~from~~
proposing to demand a
Security of Rs 500/- from
the Head Clerk of his
Office

With reference to
the above, has the honour
to request that the
President will be good
enough to cite the
authority under which
the Sanitary Board
have resolved to demand
Security from the

6/12/02
BL

His letter has been delayed from the 23rd Ultimo

BB 4/1

Head Clerk, and to
furnish information
on the following points.

(i) the extent of cash
transactions entrusted
to the Head Clerk;

(ii) if under Standing Orders
all sums received on
account of the Board
are credited to the
Treasury and payments of items
of Rs 10/- and upwards
are made by means
of cheques how much
large sums are ~~allowed~~ happen
to remain with the
Head Clerk as to justify
the Board to demand
a security of Rs 500, and

(iii) the amount of Imprest,
if any, held by the
Vice-President in
addition to the sum of
Rs 10 Sanctioned in
Govt Resp No $\frac{16315-6}{L.S.316.96}$
& the 8th June 01 as
Imprest to the Sanitary
Inspector

An early reply is requested

By order

DB 4/1/1902
for Secretary

Barn 4197 863

OFFICE 9978 J 1902

L 238 (3) 1902

From E. L. Barn Esqre
President, Sanitary
Board Kolar Gold
Fields.

To H. V. Nanjunda Iyer
Secretary to the G.M
of Mysore

Dated 29th January 1902

Despatched 30

Received

General No. C. 1394

No.

To the Chief Secretary to G.M. No 1492 dt 11/3/02

Enclosure No. —

Furnishing certain particulars regarding demanding a security of Rs: 500/- from the Head Clerk Sanitary Board Office: —

July 1900 -	244-13-10
August 1900 -	436-1-9
September 1900	87-9-0
October 1900	274-13-4
November 1900	648-13-4
December 1900	427-14-4
January 1901	451-6-4
February 1901	205-9-0
March 1901	983-2-2
April 1901	665-14-6
May 1901 -	321-10-2
June 1901	1696-11-9
Total	6444-7-6
Average per Month	537-4-8

L 4
31.1.02

37/01

Recommended
29/1/02

Submitted with
continued memo
29/1/02

of the Sanitary Board which will be secured and locked and the box kept in the iron safe of the Special magistrate's Court, the key of the box being left with the Sanitary Head Clerk and the key of the safe with the Magistrate.

Under the above circumstances it was proposed by the Board to demand the security from the Head Clerk.

I beg to report that the Vice President holds no interest in addition to the 10 Rupees sanctioned by Government as interest to the Sanitary Inspector.

I have the honor to be
Sir
Your most obedt. Servant

J Clan
President
Sanitary Board Kolar
Gold Fields

Sany 41 of 01 (4) 872

Read again -

Letter n 159 dated the 20th november 1901 from the President of the Kolar Gold Fields Sanitary Board soliciting sanction to the resolution of the Board requiring a security of Rs 500/- from the Head clerk of the Sanitary Board.

Read - Letter no 1392 dated the 29th january 1902 from the same officer furnishing additional information called for in this office docket no 11419/L737-01 of the 9th ulto

R.L. 1452.

Rv 14923-4/L.I 37-1901 8/11/02

Order thereon

For ensuring the safe custody of the amount entrusted to the Head Clerk Govt are pleased to direct on the recommendation of the Sanitary Board that a security such as the

13

the one proposed by ~~the~~ their

~~Board~~ be taken from ~~the~~
Head clerk of the Sanitary Board office
~~office~~ ~~Board office~~

30 (3rd
order)

10/3/1902
For Secty

10/3/02

To

The Presdt Nolan G. T.
Sanitary Board
& Comptroller